To

The Principal/Director,
All the Professional/Technical Colleges affiliated to M.D.U., Rohtak.


Sir/Madam,

This is to inform you that the B.E. / B. Tech. / M. Tech./ B.B.A/ M.B.A/ B.C.A./ M.C.A. etc. examinations are proposed to start from first week of December, 2014 and for the smooth conduct of these examinations, University intends to deploy Centre Superintendents, Deputy Superintendents as well as Flying Squads at each Examination Centre. To meet out the requirements of deploying staff on duty, we shall be requiring the services of teaching staff.

You are, therefore, requested to supply list of senior teachers along with their experience and qualifications, who could be spared by you for deployment on Examinations duties as Centre Superintendents, Deputy Superintendents and Flying Squads by the University for these Examinations as per format given below:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Teacher</th>
<th>Experience</th>
<th>Qualification</th>
<th>Contact No.</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The list of teacher as required may reach to this office with in 7 days of the issue of this letter through e-mail i.e conduct@mdurohtak.ac.in so that necessary action be taken accordingly.

Looking forward for your positive and prompt response.

Yours faithfully,

-sd/-

A.R.(Conduct)

for Controller of Examination