

MAHARSHI DAYANAND UNIVERSITY ROHTAK

No. ACS-III/2011/F-23/19236-885

Dated 20.12.2011

To

- 1- All the Heads of the
University Teaching Departments,
M.D. University, Rohtak.
- 2-Director,
Indira Gandhi P.G. Regional Centre,
Meerpur(Rewari).
- 3- Director,
University Institute of Law &
Management Studies, Sector-40,
Gurgaon.
- 4- All the Principals of the Colleges,
Affiliated to M.D. University, Rohtak.
- 5- The Controller of Examinations,
M.D. University, Rohtak.
- 6- The Asstt. Registrar(Secrecy/R.-I, II,III & IV),
M.D.University, Rohtak.
- 7- Superintendent(Acad.-I & II),
M.D.University, Rohtak.

Sub: **Rules for Award of Internal Assessment for P.G. Courses from
the session 2011-12.**

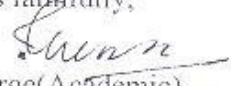
Sir/Madam,

Please find enclosed herewith the rules for award of Internal Assessment for P.G. Courses from the session 2011-12 which has been approved by the Executive Council vide Reso. No. 25 in its meeting held on 30.11.2011 for taking further necessary action at your end.

However, Clause 2 to 6 and 8 of the enclosed rules shall be applicable to all UG/PG Courses including Engg.Managment and Law etc.

Encl: As above.

Yours faithfully,


Incharge(Academic)

Copy to:

The Co-ordinator CNEM Unit, M.D. University, Rohtak. He is requested to upload this letter on University Website.

5. Rules for award of internal assessment for PG courses

Considered the recommendations of the Academic Council made vide Reso. No 36 of its meeting held on October 14, 2011 that w.e.f. the session 2011-12, the following 'Rules for Award of Internal Assessment' for PG courses may be prescribed:

1. The criteria for award of internal assessment of 20% marks for regular students of PG courses, run in the University Teaching Departments and affiliated Colleges (excluding M.Phil and Pre-Ph.D. courses) shall be as under:

i) One class test	10 Marks
ii) Assignment and presentations (better of two)	5 Marks
iii) Attendance	5 Marks
Less than 65%	0 Marks
Upto 70%	2 Marks
Upto 75%	3 Marks
Upto 80%	4 Marks
Above 80%	5 Marks

2. If a candidate is awarded internal assessment of more than 75%, the concerned teacher will give specific justification for the same, which shall be considered by a committee to be constituted by the concerned Head of the University Teaching Department/Principal of the College as the case may be, whose decision shall be final.

3. The schedule of the class test will be finalized by the Head of the Department/Principal of the College/Institute in consultation with the teacher concerned, which shall be notified to the students atleast 7 days before the start of test(s). The schedule of assignments and presentations shall be announced by the concerned teacher(s) in the class room given atleast 2 days notice.

The shortage of attendance of the students, if any, and the names of such students who have not appeared in the class test or have not given assignments/presentations shall be displayed on the Notice Board.

A student who fails to appear in the test or present the assignment on the scheduled date due to some emergency, may be given one more chance for appearing in the test or present assignment as the case may be, by the concerned Head of the Department/Principals of the College/Institute.

Internal assessment shall be made by the teacher teaching the subject.

4. The internal assessment awards of a candidate who fails in any semester/paper(s) shall be carried forward to the next examination.
5. The Head of the Department/Principal/Director of Institute shall display the head-wise details of the internal assessment awards of each paper on the Notice Board atleast 10 days before the commencement of the final University examination, to give an opportunity to the students to make representation, if any.
6. A candidate who has obtained less than 40% marks in the internal assessment in any paper(s) will be provided an opportunity to appear before the committee, to be constituted by the Director/Principal of the Institute/College, within one week of the display of internal assessment to reassess performance of the candidate.
7. The minimum pass marks for passing any examination, excluding Engineering, M.Phil, Pre-Ph.D., Medical/Ayurveda courses, shall be as under:
 - (i) 40% in each theory paper, including internal assessment/sessionals wherever prescribed.
 - (ii) 40% in each practical examination, viva voce, project training report, dissertation, including internal assessment/sessionals wherever prescribed.
8. The record of internal assessment shall be retained by the concerned Head of the Department/Principal for six months.

Note: 1. Clause 2 to 6 and 8 above shall be applicable to all the UG/PG courses, including Engg., Management, Law etc.

2. One class test of 10 marks will be held as unannounced test in the UG courses, as already notified vide circular No.ACS-III/2011/10127-10212 dated 18.7.2011 (Annexure A/23 page 271, already circulated).

RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL AS ABOVE BE APPROVED.

[ACTION BY INCHARGE(ACADEMIC)]