No. 38-24/2014-STEP  
Government of India  
Ministry of Women & Child Development  
(STEP Section)  

Shastri Bhawan, 'A' Wing,  
Dr. Pajendro Pd. Road, New Delhi-01.

Dated: 23rd June, 2015

To

As per list attached.

Sub: Expression of Interest (EOI) for empowerment of Technical Support Agencies for Concurrent Monitoring of STEP Projects of this Ministry—reg.

Sir/Madam,

I am directed to say that the Ministry of Women & Child Development, Govt. of India is implementing the ‘Support to Training & Employment Programme (STEP) for Women. The guidelines of the Scheme may be seen at www.wcd.nic.in.

2. The Scheme has provision for concurrent monitoring of STEP Projects by Technical Support Agency (TSA). The TSA would monitor the project on a concurrent basis. The documents relevant to the project would be provided by the Ministry.

3. The Scope of Work of TSA would inter-alia include:
   i) Checking of Physical & Financial Progress of the project by field inspection and through progress report of the organisation.
   ii) Checking regular and updated Monitoring Information System (MIS) of the project by Programme Implementing Agency.
   iii) Checking PIA’s adherence to the transparency norms.
   iv) Verifying maintenance of training centers of PIAs.
   v) Assessing quality of training and participation of trainees.
   vi) Other activities for assessment of project activities under STEP project by PIA.

4. The Terms & Conditions of TSA for carrying out its work would, inter-alia, include:
   i) The TSA would be provided a one-time remuneration of Rs. 20,000/- per project in addition the agency would be paid an amount of Rs. 2,000/- per visit.
   ii) The frequency of visits would be once in a month.
   iii) The TSA shall furnish its report in format to be prescribed by the Ministry.
   iv) The TSA would opt region(s) where they are willing to carry out the evaluation from the following:

<table>
<thead>
<tr>
<th>Regions</th>
<th>States/UTs</th>
</tr>
</thead>
<tbody>
<tr>
<td>South</td>
<td>Andhra Pradesh, Telangana, Karnataka, Tamil Nadu, Kerala, Goa, Lakshadweep and Puducherry.</td>
</tr>
<tr>
<td>East</td>
<td>West Bengal, Odisha, Bihar, Jharkhand, Chhattisgarh and Andaman &amp; Nikobar islands.</td>
</tr>
<tr>
<td>West</td>
<td>Maharashtra, Madhya Pradesh, Gujarat, Daman &amp; Div, Dadar Nagar Haveli.</td>
</tr>
<tr>
<td>North-East</td>
<td>Sikkim, Assam, Arunachal Pradesh, Nagaland, Manipur, Mizoram, Tripura and Meghalaya.</td>
</tr>
</tbody>
</table>

5. Interested and willing agencies having experience in the field may give their willingness for which region(s), they are willing to carry out the evaluation on the scope of work and terms & conditions mentioned above to Under Secretary (STEP), M/o Women & Child Development, Room No. 310, 'A' Wing, Shastri Bhawan, New Delhi- 110001 by 31st July, 2015.

Yours faithfully,

(Sudesh Kumar)  
Under Secretary to the Govt. of India  
Tel. #: 011-23382747
108. Assam University,
PO: Assam University,
Silchar, - 788 011

109. Gauhati University,
Guwahati- 781 014

110. Tezpur University,
Distt. Sonitpur, P.B.No.72, Napaam,
Tezpur, Assam - 784 001

111. Central University of Bihar,
BIT Campus, P.O. - B.V. College,
Patna- 800 014.

112. Patna University,
Patna- 800 005.

113. Guru Ghasidas Vishwavidyalaya, Bilaspur,
Chhattisgarh, - 495 009

114. Pt. Ravishankar Shukla University,
Raipur- 492 010

115. Goa University,
Goa- 403 206

116. Central University of Gujarat,
Plot No. 95/1, Sector-2A,
Gandhinagar - 382 007

117. Gujarat University,
Ahmedabad- 380 009

118. Central University of Haryana,
Camp Office, Plot No. 3113, Opposite T-25/8,
DLF Phase-II, Sec-24, Gurgaon - 122 010

119. Maharishi Dayanand University,
Rohtak-124 001

120. Central University of Himachal Pradesh,
PO Box No.21, Dharamshala,
Dist-Kangra, Himachal Pradesh-176215

121. Himachal Pradesh University,
Shimla-171 005

122. Central University of Kashmir,
Qureshi Manzil, 50-Naseemabad,
Saderbal, Srinagar - 190 006
ACADEMIC BRANCH

Endst. No. ACS-III/F-46/2015/ 25252-84 Dated: 8-9-15

Copy of the overleaf is forwarded to the following for information and further necessary action in the matter:-

1-Dean, Colleges Development Council, M.D.University, Rohtak.
2-All the Heads of the Departments under the Faculty of Social Sciences.
3-Director Outreach, M.D.Univ., Rohtak.
4-Director Research, M.D.University, Rohtak.
5-Director, UCC., M.D.Univ., Rohtak
6-Finance Officer, M.D.Univ., Rohtak.

Dy.Registrar(Acad.)
For Registrar