



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

NAAC Accredited 'A' Grade

No.CB-8/Selection Criteria-NT/15/_____

Dated: _____

To,

The Director/Principal,
All the S.F.S. Colleges affiliated with M.D.U. Rohtak.

Sub: - Regarding Selection Criteria for appointment of Non-Teaching staff in S.F.S. Colleges.

Sir/Madam,

I am directed to inform you that the selections to various non-teaching posts in S.F.S. colleges affiliated with this University are being made without any approved criteria. There was variation in the criteria being followed by the Institutions. Now, the Executive Council vide Resolution No. 14 dated 03.08.2015, on the recommendation of the Committee constituted by the Vice-Chancellor has approved the criteria which is required to be followed while making selections on various non-teaching posts. A copy of the said criteria is enclosed herewith.

You are, therefore, requested to adhere the above instructions strictly.

Yours faithfully,

Superintendent (Colleges)
For D.C.D.C.

Endst. No. CB-8/Selection Criteria-NT/15// 24180 Dated 18-8-15

✓ Copy of the above is forwarded to the Director, U.C.C., M.D. University, Rohtak-with the request to upload the same at University website.

R.K.Sharma
Superintendent (Colleges)
For D.C.D.C.

UCC/1679
19/8/15

G. Samra
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SELECTION CRITERIA FOR NON-TEACHING STAFF-CUM-MERIT LIST OF CANDIDATES

SYNOPSIS-CUM-MERIT LIST OF NON-TEACHING STAFF/INTERVIEW HELD AT _____ ON _____

Sr. No.	Candidate's Name	F/H Name S/Sh.	D.O.B.	Post applied for	Actual Basic Quali-fication for the post	Academic Qualification & Exp					Academic Marks (Out of 20)		Exp. Marks (out of 10)	Written Test, Typing & Computer test only for Clerk 10+10=(20)	Inter-view (out of 10)	Total Marks	Recommen-dation
						10 th	12 th	UG	PG	Exp.	Basic Quali. (0/5/10)	Higher Quali. (0/5/10)					

The above referred selection criteria was adopted by the selection committee unanimously. In addition to above referred selection criteria the following criteria shall be the part of the selection criteria.

1. Every candidate shall be awarded 0 marks for less than 50%, 5 marks for 50% to 60% and 10 marks for above 60% for basic qualification.
2. Every candidate shall be awarded 0 marks for less than 50%, 5 marks for 50% to 60% and 10 marks for above 60% for higher qualification.
3. 2 mark for each year of experience and there shall be maximum 10 marks.
4. There shall be a written test, typing and computer test for the post of **Clerk**.
5. Interview shall be for 10 marks.