

Dy-UCC-2643

20/10/15

From

Director Higher Education  
Haryana, Panchkula.

To

1. The Registrar,  
All the State and Private Universities  
2. The Principal,  
Govt. Aided Private Colleges  
Haryana State.

Memo No. DDCC/Spl/2015-Web(1)

Dated 16.10.2015

**Subject: Updating the web sites of the Universities and Colleges in Haryana state.**

Please refer to the subject cited above.

I have been directed to request you all that it has come to the notice of the department that a large number of colleges have not yet developed the website of their colleges. Further, the websites of a large number of Universities and colleges have not been updated since long.

In light of the above it is here by directed to all that :-

1. All the colleges who have not developed the website yet shall develop the same within next 21 days without fail
2. All the websites of the universities and the colleges have to be updated at least once in fortnight
3. All the websites shall have the minimum disclosures as (i) name & number of courses being running in the institution (ii) number of students pursuing education in different classes i.e., semester wise, male, female-Gen/SC/BC/OBC/ PH,( In Ms-Excel format); (iii) Number of teachers- Name, Subject wise/department wise along with educational qualifications, designations, Gen/SC/BC/OBC/PH/ESM/FF etc. ( in Ms-Excel Format); (iv) number of non -teaching employees with name, educational qualifications, designations, Gen/SC/BC/OBC/ESM/FF etc. ( in Ms-Excel Format);(v) Details of infrastructure, (vi) Contact us- Phone No(s), Fax no., E-mail Id. etc.; (vi) **Each website shall depict " Last updated on---( date) On the Home page;** ; (vii) Achievements; (viii) Picture gallery ; ( ix) Compliance of RTI Act,2005; any other important information about the institution

Please send the action taken report taken/ compliance made by the University/ Colleges on the above mentioned subject immediately after making the necessary amendments, whatever required on the given email id:-

admissionshrygovt@gmail.com

*G. Sanyal*  
20/10

*[Signature]*  
Deputy Director Cadet Corps.  
for Director Higher Education, Haryana  
Panchkula

SSA/  
CD

*[Signature]*  
21/10/15