MAHARSHI DAYANAND UNIVERSITY ROHTAK
Registration & Scholarship Branch

MOST URGENT
TIME BOUND

To

All the Heads/Directors,
University Teaching Departments,
M.D. University, Rohtak.

Sub: Schedule for Online uploading the data of students of Ph.D. Course work
for the session 2015-16.

Sir/Madam,

The Registration Return of Ph.D. Course work for the session 2015-16 have
been submitted manually by the Departments in the Registration & Scholarship Branch.
Since, the University has been working in the Online system (e-SAP Software), the
detail of students given in the Registration Return is also required to be uploaded in the
Online Penal by the respective Departments for updating the eligibility of students, so
that allied work of Pre and Post examination in the e-SAP Software could be
implemented well in time.

Therefore, you are requested to depute concerned Official/Dealing Assistant of
your Department alongwith complete record of Registration Return to visit R&S
Branch upto 23.12.2015 without fail to complete the said job. Mr. Yashpal Hooda,
System Analyst and Mrs. Hemlata, Clerk-cum-JDEO will assist him/her for doing the
said work.

This may be treated as MOST URGENT

Superintendent (R&S)
For D.R. (R&S)

Endst. No.R&S/2015/245-3 Dated: 18/12/15

A copy of the above is forwarded to the following for information & necessary action:

1. COE, M.D. University, Rohtak.
2. Director, UCC, M.D. University, Rohtak.
3. P.A. to Registrar, M.D. University, Rohtak for kind information of the Registrar.
4. Concerned Result Branch, M.D. University, Rohtak.
5. Supdt.(Fee), Accounts Branch, M.D. University, Rohtak for the confirmation of fee
etc. of admitted students.

Superintendent (R&S)
For D.R. (R&S)