# MAHARSHI DAYANAND UNIVERSITY, ROHTAK APPLICATION FORM FOR ALL TEACHING POSTS AND CLASS 'A' NON TEACHING POSTS

Application No. ..... (To be filled in by the office)

#### NOTE :

- i) The application form and the bio-data should be properly filled in completely.
- ii) Attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of the interview.
- iii) This application should be accompanied by the University Receipt/Bank Draft of the value of Rs. 500/-(Rs. 125/- for SC/BC) made in favour of Finance Officer/Registrar, M.D. University, Rohtak payable at SBI, M.D. University Branch (CODE - 4734) Rohtak. Grant of 50% concession in fee to the women candidates.
- iv) Persons in employment should send their applications through their employer. They may, however, send a copy in advance, but it must be on the prescribed form and accompanied by prescribed application fee, copies of certificate/testimonials etc.
- v) Incomplete form and those received after the expiry of prescribed date will not be entertained and will stand rejected summarily.
- vi) Only eligible candidates should apply for the position /post.
- vii) Use separate form for each position/post.
- viii) Prescribed qualifications may be seen on the University website www. mdurohtak.com.

1. a)	Post applied for (Give the full and correct name of the post)	Dept
b)	Advertisement No.	
c)	Specialization applied for as per Advt.	
d)	Date of attaining eligibility for the post and ground thereof.	
2. a)	Name in Full (in block letters)	
b)	Father's Name	
c)	Mother's Name	
3. a)	Present Postal Address	
b)	Permanent Address	
c)	Phone No. with STD Code	
	Mobile No.	
d)	E-mail Address	
4. a)	Date of Birth	
b)	Age as on last date of receipt of application	( Year Months)
c)	Place of Birth	

A passport size recent photograph of the candidate duly attested by a gazetted officer must be pasted here

5	a)	Natio	nality of candi	idate								
	b)	man/l	Physically Ha	C/BC/Ex-Service- ndicapped categor ficate from the comp								
	c)		Male/Female									
	d)	d)										
		(say Y	es or No)									
6	a)	Prese	nt employment	t, if any, with pay &	grade							
		(State	whether on adho	oc/temporary/probatior	n/permanent)							
	b)	Date	of next increm	nent								
	c)	Name	e of Employer									
	d)		-	prior permission of submitting this appl	•							
	e)	Basic	pay acceptat	ole, if selected								
	f)		d required for ointed.	joining the posts								
7.	a)	What	is your mothe	er tongue?								
	b)				Foreign which you if any, passed in eacl	can read, write and/or speak. n.						
Re	ad o	only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed						
8.	a) I	•	u ever been dis	qualified from ersity Examination/								
		•••	• •	•	or No)							
	b)											
9.		-				Yes/No)						
	ii) V				ed for any criminal offe	nce? If yes, the details						
ii	i)					or any criminal offence? If yes, the						
10	. Baı	nk Draf	t(s) Nos	Date		S						
			DevelopM	_	OR							
	Un	iversity	Receipt NO	Da	ເບ Amour	it Rs						

#### **ORIGINAL UNIVERSITY RECEIPT MUST BE ATTACHED WITH THIS APPLICATION**

- 11. **REFERENCES** : (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and atleast one of them should be a citizen of India. For applicants having done Post Graduate or Post doctoral research, the Research Supervisor must be listed.)
  - Name
     Occupation or Position
     Address
  - ii) NameOccupation or PositionAddress

# 12. Educational Qualifications (from Matriculation onwards)

Exam. Passed	Subject	Univ./	Year of	Class or	Max.	Marks	% of	Distinctions,
1 40004		Board	Passing	Division	Marks	Obtained	Marks	if any
						Obtained		
						(Accurate)		
Matric								
Hr. Sec./ Pre-Univ./ Inter/10+2								
B.A./B.Sc./ B.Com.								
M.A./M.Sc./M.Com.								
M.Phil.								
Ph.D (Date of Regn. of Ph.D.)								
NET/SET/etc.								
Any other exam.								

**Note:-** Attested copies/self attested copies of certificates in support of qualifications be attached with this application.

13. Topic of Research in Ph.D.

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14. Field of Specialization .....

15. Employment : - Give particulars concerning all periods of employment, including professional nature

Name of Employer/	Designation of the Post held and its	Duration of appointment		Basic Pay & allowances	Reasons for leaving
Institution	pay scale	From To		separately	

#### 16. Total experience : (for teaching position/post)

Teaching Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied.

Post held	Name of the College/Institution	Nature of Post	From	То	Т	Fotal		UG Experience	PG Experience
		Whether permanent/ Regular/ Adhoc/ Contractual with pay scale/Consolidated Salary			Yrs.	М	D		

## Research

Post held	Name of the College/Institution	Research				Gui	ding Re	search			
		From	То	Total		To Total From		То		Total	
				Yrs	М	D			Yrs	М	D

#### 17. \*List of Publication :-

Publication	Published	Single co-authorship	Inter-National Journals	National Journals	State Journals
Α.	В.	C.	D.	E.	F.
1. a) Books					
b) Chapters					
2. Papers					
3. Abstracts					
4. Journals					
5. Patents					
6. Fabrications					

\*Attach a list of Publications in respect of each category mentioned above.

18. No. of Symposia/Conferences/Work-shops/Seminars/Committees attended.

	National	·
	International	
19.	Give particulars of Prize, Me	edal, and Merit won, distinctions, if any :-
	i)	iii)
	ii)	iv)
20.	List of the certificates (att	ested copies) attached :-
	i)	vi)
	ii)	vii)
	iii)	viii)
	iv)	ix)
	V)	x)
21.	Additional information, if an	אר :

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I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein. There are no circumstances which may impair my fitness for employment in the M.D. University, Rohtak.

Place	
Date	

.....

(Signature of the candidate)

#### CERTIFICATE FROM THE EMPLOYER, IF ANY

The application of Miss/Mrs./Shri/Dr	vho is at present working
as in the	(Deptt./Organization)
is recommended and forwarded for consideration for the post of	to the Registrar,
M.D. University, Rohtak. In case, he/she is selected for employment in	n the M.D. University,
Rohtak, he/she will be relieved of his/her present position.	

Place	
Date	

Signature of the Head of the office/organization (Seal of Office)

### **BRIEF SYNOPSES OF QUALIFICATIONS & EXPERIENCE**

(Must be filled up neatly and accurately for consideration by the Screening Committee for determining eligibility)

 Sr. No./Appl. No.
 Advt. No.

 Department
 Specialization applied for

# **Educational Qualifications from Matric onwards**

Exam Passed	Division/ Class	% of Marks	Year	Board/University	Field of Specialization		Publication, if any Journals		
		(accurate)				Books	International Journals	National Journals	State Journals
1	2	3	4	5	6	7	8	9	

#### EXPERIENCE

(to be given w.e.f. the date of eligibility as Lecture/Assistant Professor)

Post Held	Institution	Period							
		From	То	Total			Present designation	If Selected Basic pay	Remarks if any
				Year	Month	Days	basic pay and pay scale	acceptable	-
1	2	3	4	5	6	7	8	9	10