



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A' Grade University Accredited by NAAC

Ucd/6/16
27/6/16

M.D.University, Rohtak invites "Expression of Interest" (EOI) for providing comprehensive security services on its campus located at Rohtak. The other details are available on University website www.mdurohtak.ac.in. The proposals from interested agencies must reach The Controller Security M.D.University, Rohtak by 08/07/2016 up to 3.00 pm.

15/07/2016

17/6/16
Registrar

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Expression Of Interest

Proposal of willingness for providing comprehensive security services in sealed envelope are invited from Professional Security Agencies capable of providing Security Services to the M.D.University, Rohtak. The agency should be fulfilling following criteria:

ELIGIBILITY CONDITIONS:

- A. The Agencies of Security Services who are providing the security (work based) and whose annual turnover should be more than Rs10 Crores at least for the last three financial years ending on 31-03-2016 and having an experience of comprehensive security to a big installation with minimum foot fall of 3000 persons. The Balance sheet and ITR of the last three financial years should be submitted by the agency.
- B. The Company should possess adequate experience of Guarding and handling Electronic/Non-electronic gadgets, viz CCTV, Access Control, should be capable to monitor and control Traffic, Safety, and Parking & Trespassing and Basic Crowd Control.
- C. The Agency should have all the Govt. License related with the Security Business.
- D. The Agency should have registered under PASARA from State Govt.
- E. The Security Agency must have at least two years of experience of providing security services in Universities / Academic Institutions for providing at least 150 security guard in single contract. A latest certificate from the clients clearly indicating the period of contract, Number of persons deployed and performance certificate must be enclosed with the eligibility criteria document
- F. The Agency should be an ISO certified company.
- G. EOI fees (Non-Refundable) in terms of DD for Rs.25000/- in favour of the Finance Officer, M.D. University, Rohtak payable at Rohtak alongwith the willingness/proposal.
- I. The Company should be able to provide a performance security in term of Bank Guarantee of Rs. 25,00,000/- (Rupees Twenty Five Lakhs Only) during the currency of the contract and valid up to 60 days beyond the contract which will be renewed from time to time. It will be required to be submitted within 21 days after allotment of the work.
- J. The agency should be able to deposit the Earnest money (EMD) of Rs. 1,000,000/- (Rupees Ten Lakh Only) at the time of financial bid in the form of Demand Draft in favour of "Finance Officer, M.D.University Rohtak, payable at Rohtak."
- K. The agency should be able to provide a Bank Solvency of Rs. 50,000000/ at the time of Financial Bid.

The interested agencies are requested to conduct a comprehensive detail site survey which will cover current deployment of man power and electronic surveillance system of the university. Accordingly, the agency will prepare a proposal for providing better security solution specifically like number of security personnel to be deployed at M.D.University and requirement of additional CCTVs, other electronic gadgets like fire alarms, guards monitoring,



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proper communication setup and other relevant equipments which will fulfil university demand and need to make a safe and secure environment for students, faculty and all other staffs working/residing in the campus.

The interested agencies will be required to submit the following documents before the last date of the EOI.

1. Technical documents related with the eligibility conditions as per **Annexure-A**.
2. EOI fees (Non-Refundable) in terms of DD for **Rs.25000/-** in favour of the Finance Officer, M.D. University, Rohtak payable at Rohtak.
3. Hard Copy as well as Soft copy of the proposal prepared by the agency.
4. The agency shall furnish details of any legal suits/legal action /blacklisting, pending especially with regard to any violation of PF act, ESI act, Labour Laws and Income Tax etc, If there is no pending/decided legal proceedings then an affidavit affirmed to this effect.

The University will call the interested agencies for presentation in front of the University committee/authority. After the presentation, the University will define the scope of work for providing the Comprehensive Security Services in M.D. University Campus and the Financial Bid will be called for those agencies who will qualify in the presentation.

M.D.University,Rohtak reserves all rights to accept or reject any or all or any part of the EOI without assigning any reason thereof, and the decision of M.D.University,Rohtak in this respect shall be final and binding on all parties.

Last date of submitting the EOI is 21 days of publication by 16:30 hours. The EOI will be opened at 17.00 _____ on the same day in the conference hall of the Registrar.

The date for presentation will be intimated later on telephonically as well as through university website www.mdurohtak.ac.in.

The agencies may contact the Controller Security, Sh.Tarun Sharma (Mobile 9996344884) or the Executive Engineer, Sh. J.S Dahiya (Mobile.9650853883) for any queries / clarifications. *****



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FORM -B

Questionnaire to be filled by the Company/ Agency submitting EOI for Security Contract at M.D.University,Rohtak (each response/document must be given with proper reference in the following tender document)

1. Name of the Company/Agency :
(Full address with Tel. No.)
- 2.Registration No. of the Company/ Agency :
Details of any tie-ups (please attach
- 3.details) :
- 4.Whether Registered with Labour Deptt. of :
Haryana Govt.
- 5.ESI No. (Attach Copy of Registration) :
- 6.EPF No. (Attach copy of Registration) :
- 7.Service tax No :
- 8.PAN No. (Please attach attested copy) :
- 9.Financial Status of Bidder and/or his :
Associates including Annual report of past
3 years duly authenticated by Chartered
Accountant
10. Average Annual Turnover.(The Agency should : have an annual turnover of Rs. 10 Crore
at least for the last 3 years)
- 11.Current list of clients : to be attached as per format
of Annexure
- 12.Client list of Universities/Academic Inst.: to be attached as Annexure

Signature of the Contractor or
his authorized signatory with
seal of the Agency/firm



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Annexure-'A'

Checklist

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| 1. Proof of turnover is attached. | Yes / No |
| 2. Proof of enrolment of 3000 Security persons is attached. | Yes / No |
| 3. Proof of a single contract in University /Academic Institutions of minimum 150 persons. | Yes / No |
| 4. Proof of ISO Certified company is attached. | Yes / No |
| 5. Proof of Balance Sheet of last 3 years is attached. | Yes / No |
| 6. Proof of ITR of last 3 years is attached. | Yes / No |
| 7. Proof of present clients is attached. | Yes / No |
| 8. Proof of handling e-Security System is attached | Yes / No |
| 9. Proof of EOI fees is attached. | Yes / No |
| 10. Hardcopy of the proposal is attached. | Yes / No |
| 11. Proof of all type of licences / registrations related with security business. | Yes/No |



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The University is located at Rohtak in the state of Haryana - about 75 kms from Delhi on Delhi-Hisar National Highway (NH-10), and is about 240 kms from Chandigarh, the State Capital. It is well connected both by rail as well as road. The University campus, spread over an area of over 665.44 acres, is well laid with, state-of-the-art buildings and magnificent road network, and presents a spectacle of harmony in architecture and natural beauty. Educational and research programmes are offered through its 38 departments. There are as many as 15 Teaching Blocks, 9 Hostels of Boys and 9 hostels for Girls with another 2-3 in the offing. An elegant Vivekananda Library with 6 off-shoots, It is housed in a magnificent three storied building with 84000 sq. ft. area and a seating capacity of 800. It opens from 9.00 a.m. to 8.00 p.m. on six days of the week, and from 9.00 a.m. to 5.00 p.m. on Sundays and holidays. All the functions of the library – check-out check-in, catalogue, serials system, and acquisition system - are automated. Information Kiosks are in place for accessing the online catalogue and other the majestic Tagore Auditorium with the seating capacity 1800 are equipped with modern gadgetry and amenities, spectacular Students Activity Centre, Campus School, Health Centre, Faculty House, Sports Stadium, Swimming Pool, Multipurpose Gymnasium Hall, Community Centre, Printing Press, Canteens, Shopping Complex, Vice-Chancellor Secretariat/ Administrative Block and separate (Pariksha-Sadn) . About 550 residential units are available for the faculty members and non-teaching staff. There is a very robust Campus Wide Network – an amalgam of cable and Wi-Fi technologies. Branches and ATM'S of State Bank of India and Central Co-operative Bank and Punjab National Bank are the other facilities available on the Campus. Near about 55 regular security personnel's are working in the university beside this the university already engaged security personals from out sourcing agency for providing security round the clock. Moreover around 250 CCTV Cameras Outdoor/Indoor/NVR and PTZ have been already installed at various points for surveillance of the campus.