



(Established under Haryana Act No. XXV of 1975)
'A' Grade University accredited by NAAC

No. AC-V/Comp.171/13483-13682
Dated: 14/6/17

To

All the Principals/Directors,
Colleges/Institutes affiliated to
M.D. University, Rohtak.

Subject: Instructions regarding not charging of excess fee, refund of fees and retention of original certificates.

Sir/Madam

The University has been receiving complaints/representations/RTI applications/Grivances through CM window from various quarters from time to time regarding charging of excess fee, non refund of fee, as per rules, and retention of original certificates etc. The matter has been considered by the University authorities and it has been desired that colleges be directed to act according to rules.

You are therefore requested to charge the fee as prescribed by the university/State Govt. within scheduled time and also not to retained the original documents of the students with the college to avoid any hardship to the students. Apart from the above, you are requested to abode by the instructions issued by the university from time to time.


OSD (Academic)

Endst.No. AC-V/Fee/171/13683-87

Dated: 14/6/17

Copy of the above is forwarded to the following for information and necessary action:-

1. Director Higher Education, Haryana Shiksha Sadan, Sector 5, Panchkula.
2. The Finance Officer, M.D. University, Rohtak.
3. The Director, University Computer Center, M.D. University, Rohtak with the request to upload the above instructions to University website.
4. The Deputy Registrar (Colleges) M.D. University, Rohtak
5. The Assistant Registrar (R&S) M.D. University, Rohtak


OSD (Academic)


15/6/17

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