

# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A' Grade University Accredited by NAAC

UCC-13567  
11/1/18

## NOTIFICATION

As conveyed by the Secretary to Governor (Chancellor, Maharshi Dayanand University, Rohtak) vide letter No.HRB-UA-29(2)/8902 dated 3.11.2017, the Hon'ble Chancellor has accorded his assent to the Amendment to the Statute-38, 'Condition of admission of colleges/institutes to the Privileges of the University for grant of affiliation and the withdrawal of such Privileges for affiliation, as Resolved by Executive Council vide Resolution No.73 in its meeting held on 29.6.2016

DEAN COLLEGES DEV.COUNCIL

Ends.No.CB-5/2018/55-341

Dated 01-01-2018

A copy of the above alongwith above said E.C Reso. No.73 is forwarded to the following for information and necessary action:-

1. Secretary to Governor (Chancellor MDU, Rothak) Haryana Raj Bhawan, Chandigarh.
2. The Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi.
3. The Director General Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula.
4. AR (R&S,Estt. Teaching and Non-Teaching, Academic), M.D.University, Rohtak.
5. All the Principals/Directors of the colleges/institutes affiliated with M.D.University, Rohtak.
- ✓ 6. Director, Computer Centre, M.D.University, Rohtak with the request to upload the above Notification alongwith its enclosures on University website.
7. P.A.to Vice-Chancellor/Dean,Academic Affairs/Registrar/COE for information of the Vice-Chancellor/Dean, Academic Affairs/Registrar/COE, M.D.University,Rohtak.

Superintendent (Colleges)  
for Dean Colleges Dev.Council

*A. S. Sharma*  
11/1/18

CO



73. Amendment in Statue-38 and prescription of new ordinance relating to the procedure for grant of affiliation etc.

Considered the recommendations of the Academic Council made vide Reso. No.66 of its meeting held on 18.04.2016, based on the recommendations of the Committee constituted by the Vice-Chancellor that Statue-38 "Condition of admission to Colleges/ Institution to the privileges of the University and withdrawal of such privileges be amended as under and also to prescribe new ordinance relating to the procedure for grant of affiliation etc. (Annexure A/99 pages 324-340, already circulated). The cost of application form which shall be available in a printed booklet be fixed Rs.5000/-

EXISTING	PROPOSED
<p><b>STATUTE-38: Condition of admission of Colleges/Institutes to the Privileges of the University for grant of affiliation and the withdrawal of such Privileges for affiliation:</b></p> <p>1. (a) The University shall establish and maintain and recognize for admission to its privileges such colleges as may be decided upon by the Executive Council from time to time.</p> <p>(b) The Colleges shall be of two types namely University maintained colleges and Recognized colleges.</p> <p>(c) The Maharshi Dayanand University shall exercise its powers over colleges or institutions of general education, technology, engineering and management education in the districts of Rohtak, Jhajjar, Mohindergarh, Gurgaon, Faridabad, Palwal, Sonipat, Rewari, Mewat including Post Graduate Regional Centre, Rewari and the various courses being run in the campus of the University.</p> <p>xx                      xx                      xx</p> <p>(2) An application for grant of recognition shall be made by the Director of Higher Education, Haryana in the case of a Govt. college and by the chairman or any other authority appointed for the purpose</p>	<p><b>STATUTE-38: Condition of admission of Colleges/Institutes to the Privileges of the University for grant of affiliation and the withdrawal of such Privileges for affiliation:</b></p> <p>1. (a) The University shall establish, maintain and grant affiliation to the colleges/institutes established/proposed to be established within its jurisdiction subject to such conditions, if any, as may be decided upon by the Executive Council from time to time.</p> <p>(b) The Colleges shall be of two types namely University maintained colleges and affiliated colleges.</p> <p>(c) The Maharshi Dayanand University shall exercise its powers over colleges/ institutions of general education, technology, engineering and management education in the districts of Rohtak, Jhajjar, Mohindergarh, Gurgaon, Faridabad, Palwal, Sonipat, Rewari, Mewat (except Distt. Sonipat in case of Technology, Engineering and Management Colleges) and the various courses being run in the campus of the University and/or such other jurisdiction as may be notified by the State Government from time to time.</p> <p>xx                      xx                      xx</p> <p>(2) An application for grant of affiliation shall be made by the concerned Department of the State Govt. or the officer authorized on its behalf in the case of a Govt. college</p>

by the governing body of the college in the case of non-govt. college.

and by the chairman or any other person authorized by a Society registered under the Societies Registration Act or a Public Trust constituted under any law for the time being in force in the case of non-govt. college.

The last date by which such an application should reach the Registrar of the University shall be August 31, of the year preceding the one in which it is proposed to start the College. Application for permission to start additional courses shall be made by the principal of the college and must reach the Registrar by Sept. 30 of the year preceding one in which it is proposed to start additional courses in case of science subjects and by Oct. 31 in case of arts subjects alongwith the required amount of endowment fund and fee of Rs.1000/- for each course/subject.

The last date by which such an application should reach the Registrar of the University shall be as provided in the schedule-I given in the ordinance relating to the procedure for grant of affiliation subject to the grant of NOC by the State Government and approved/ recognition by the concerned Apex regulatory Body an application for seeking permission to start additional courses, shall be made by the Principal of the College or the concerned Department of the State Government, alongwith prescribed processing fee for each course/subject, and must reach the Registrar, complete in all respects, by the date given in Schedule-I."

(3) A college applying for recognition shall send a letter of application to the Registrar and shall satisfy the Academic Council/Executive Council.

(3) A college applying for affiliation shall send an application to the Registrar and shall satisfy the Academic Council/ Executive Council;

xx                      xx                      xx

xx                      xx                      xx

(g) That financial resources of the college are such as to make the provision for its continued maintenance that the required amount of endowment fund has been deposited with the Directorate of Higher Education.

(g) That financial resources of the college are such as to make the provision for its continued maintenance that the required amount of endowment fund has been deposited with the Directorate of Higher Education.

xx                      xx                      xx

xx                      xx                      xx

**Note:**  
For starting a new college/institution or for introducing a new subject/course or courses of study, it shall be incumbent upon the applicant/applicants to obtain 'no objection' certificate from the Director, Higher Education, without which no request for affiliation shall be entertained.

**Note:**  
For starting a new college/institution or for introducing a new subject(s)/ course(s)/ additional intake, it shall be incumbent upon the applicant/ applicants to obtain 'No Objection Certificate' from the concerned Department in the State Government/ concerned regulatory body (where ever is applicable) without which no request for affiliation shall be

<p align="center">xx                      xx                      xx</p> <p>(6) The inspection committee shall visit the College and submit their report in a form prescribed by the University to the Registrar within ten days after inspection. The report of the inspection committee shall be placed before the Academic Council/Executive Council.</p> <p>(7) Where an application, or any part thereof, is granted the Academic Council/ Executive council shall specify the course(s) of instruction in respect of which the college is recognized, and where the application or any part thereof is refused, the grounds of such refusal may be stated. Provided that no college shall be recognized with retrospective effect in respect of any course of instruction.</p>	<p>entertained.</p> <p align="center">xx                      xx                      xx</p> <p>(6) The inspection Committee(s) shall visit the College and submit their report in a form prescribed by the University to the Registrar within two weeks of the date of receipt of the communication. The report of the inspection committee shall be placed before the Academic Council/ Executive Council at the earliest opportunity.</p> <p>(7) Where an application, or any part thereof, is granted the Academic Council/ Executive council, it will specify the course(s) of instruction in respect of which the college is affiliated, and where the application or any part thereof is refused, the grounds of such refusal may be stated. Provided that no college shall be affiliated with retrospective effect in respect of any course of instruction.</p>
<p align="center">xx                      xx                      xx</p> <p>(9) A college admitted to the privileges of this University shall pay an initial fee of Rs. 100/- and thereafter a continuation fee Rs. 100/- annually.</p>	<p align="center">xx                      xx                      xx</p> <p>(9) A college affiliated to this University shall pay an affiliation and course fee and thereafter continuation fee as prescribed in Schedule-I given in the ordinance.</p>
<p align="center">xx                      xx                      xx</p> <p>(b) if the governing body of a college proposes to discontinue a particular course/subject in the college, it shall seek the prior permission of the University and a formal application giving reasons in support of the proposal shall be made not later than the 31st of October of the year, preceding the year in which the discontinuation is proposed.</p>	<p align="center">xx                      xx                      xx</p> <p>(b) if the Governing Body/Board of Governors as the case may be, of a college proposes to discontinue a particular course/subject or reduce the seats in the college, it shall seek the prior permission of the University and an application giving reasons in support of the proposal shall be made by the date as provided in the schedule given in the Ordinance.</p>
<p align="center">xx                      xx                      xx</p> <p>13) Where a college desires to add to the course of instruction in respect of which it is admitted to the privileges of this</p>	<p align="center">xx                      xx                      xx</p> <p>13) Where a college desires to add to the course of instruction in respect of which it is affiliated/admitted to the</p>

*[Handwritten Signature]*

University, the procedure prescribed by Clauses 2, 3, and 4 above shall so far as may be applicable, be followed. Provided that in such case the condition of inquiry/inspection may be dispensed with, if the Executive Council deems it fit. The inspection committee, if appointed shall submit its report as per proforma prescribed by the University

xx    xx    xx

(15) The principal of recognized college shall submit to the Registrar before the 31<sup>st</sup> August each year, a report indicating:

- a) the change in the management;
- b) xx    xx    xx
- c) number of distribution of students
- xx    xx    xx
- h) number of the students in the college hostel.

16) The following record must be kept by every recognized college and submitted, when required, to the officer nominated by the Vice-Chancellor:-

- i) a register of admission and withdrawals. The register will give in the case of every student, the date of admission, the date of birth, name of birth place, percentage, attendance at college examinations and results of such examinations, a record of University career and date of withdrawal.
- ii) Registers of daily attendance of students at lectures.
- iii) A register of fees.
- iv) A time table

(19) An inspection committee shall, ordinarily consist of two members and no person shall be given more than two inspections. One of the members of the inspection committee in the case of a science college will ordinarily be a science man and in the case of training professional college, will belong to the

privileges of this University, the procedure prescribed by Clauses 2, 3, and 4 above shall so far as may be applicable, be followed. Provided that in such case the condition of inquiry/inspection may be dispensed with, if the Executive Council deems it fit. The inspection committee, if appointed shall submit its report as per proforma prescribed by the University

xx    xx    xx

(15) The Principal/Director of affiliated college/Institutes shall submit to the Registrar before the 31<sup>st</sup> August of each year, a report indicating :

- a) the change in the Governing Body/ management;
- b) xx    xx    xx
- c) Delete
- xx    xx    xx
- h) Delete

16) The following record must be kept by every recognized/affiliated college and submitted, when required, to the officer nominated by the Vice-Chancellor:-

- i) a register of admission and withdrawals. The register will give in the case of every student, the date of admission, the date of birth, name of birth place, percentage, attendance at college examinations and results of such examinations, a record of University career and date of withdrawal.
- ii) Registers of daily attendance of students at lectures.
- iii) A register of fees.
- iv) A time table

(19) An Inspection Committee to be constituted by the Vice-Chancellor shall, ordinarily consist of three or more competent members.

particular profession in which the college is recognized.

xx XX XX

(20) The convener of the inspection committee shall be appointed by the Vice Chancellor and he will be responsible for arranging the inspection and report.

(21) The members of the inspection committee shall be paid travelling and halting allowance of the class to which they are entitled according to normal rules, and in addition an inspection fee of Rs. 100/- per college.

xx XX XX

(25) i) Each College shall have a Managing Committee known as governing body consisting of not more than 21 and not less than 11 members. The president, vice-president, treasurer, general secretary and secretary shall be the office bearers of the governing body. The first four shall be elected by the general body of members of the society/trust running the college. The principal shall be the ex-officio member-secretary of the governing body. Of the remaining sixteen members 11 shall be nominated by the president, one by the University, one by the State Govt., and three shall represent the staff. In cases where the governing body consists of less than 21 members, the number falling in each of the above categories will be determined on a proportionate basis, the representation of the University and the Govt. remaining invariable. As soon as the governing body is constituted, the names of the members will be communicated to the University and the director of higher education Haryana by the secretary.

The life of the governing body shall be three years and fresh election shall be held after every three years. The election shall be held under the supervision of an observer to be appointed by the University who shall certify that the election has been held properly and according to rules. In case the elections are not held at the end of the period

xx XX XX

(20) No Change

(21) The members of the inspection committee shall be paid travelling and halting allowance of the class to which they are entitled according to normal rules, and in addition an inspection fee as prescribed by the University from time to time.

xx XX XX

(25) i) Each College (except Institutions run as per norms laid down by AICTE) shall have a Managing Committee known as Governing body/ Board of Governors, shall be elected by the General Body or the Collegium other than the members nominated by competent/ ex-officio i.e. Principal, as the case may be, consisting of not less than three and not exceeding 21 members. The office bearers shall comprise of the President, Vice-President, Treasurer, General Secretary and Secretary. The first four shall be elected by the General Body or the Collegium of the Society/Trust running the College/Institute. The principal shall be the ex-officio Member-Secretary of the Governing Body. Of the remaining sixteen members 11 shall be elected by the General Body or the Collegium of the Society/Trust, one shall be nominated by the University, one by the State Govt., and three shall represent the staff by election. In cases where the Governing Body consists of less than 21 members, the number falling in each of the above categories will be determined on a proportionate basis, the representation of the University and the Govt. remaining invariable. As soon as the Governing Body is constituted, the names of the members will be communicated to the

*[Handwritten Signature]*

<p>stipulated above, the University shall be competent to constitute a new governing body. The constitution, election and personal of the governing body shall be subject to the approval of the University. The change in the constitution on the above lines shall be a pre-condition for the release of maintenance and other grants. Applications for grants, accompanied with certificates that the salaries of the employees have been paid and all other conditions relating to affiliation and such grants have been complied with shall be routed through the University. If in inquiry, it is found that a recognized non-govt. college is not being properly administered, the Executive Council, may authorizes the Vice-Chancellor to appoint additional representatives or representatives of the University on the managing body of the college for such period as may be prescribed by the Executive Council, If the representative of the university are not invited to a meeting of the managing body and or/a meeting of the governing body is held without the presence of the University representative, the proceedings of that meeting shall be regarded as invalid. In case, the University representative does not attend a meeting even after having confirmed his presence in writing the proceedings of such meeting shall be valid. There must be at least three meetings of the governing body in a year i.e. one per term. T.A. and D.A. of University representatives shall be paid by the college concerned.</p>	<p>University and the Director of Higher Education Haryana by the secretary. The life of the Governing Body shall be three years and fresh election shall be held after every three years. The election of office bearers and members of EC among the Collegium shall be held under the supervision of an observer to be appointed by the University who shall certify that the election has been held properly and according to rules. In case the elections are not held at the end of the period stipulated above, the University shall be competent to constitute a new Governing Body. The constitution, election and personnel of the Governing Body shall be subject to the approval of the University. The change in the constitution on the above lines shall be a pre-condition for the release of maintenance and other grants. Applications for grants, accompanied with certificates that the salaries of the employees have been paid and all other conditions relating to affiliation and such grants have been complied with shall be routed through the University. If in inquiry, it is found that a recognized non-govt. college is not being properly administered, the Executive Council, may authorizes the Vice-Chancellor to appoint additional representatives or representatives of the University on the managing body of the college for such period as may be prescribed by the Executive Council, If the representative of the University are not invited to a meeting of the Managing Body and or/a meeting of the Governing Body is held without the presence of the University representative, the proceedings of that meeting shall be regarded as invalid. In case, the University representative does not attend a meeting even after having confirmed his presence in writing the proceedings of such meeting shall be</p>
---	---



~~7~~  
~~18~~

	<p>valid.</p> <p>ii) The Board of Governors on AICTE approved institutions shall be constituted as under:-</p> <p>(a) The Governing Body shall have at least eleven members including the Chairman and the Member-Secretary. The Registered Society/Trust shall nominate six members including the Chairman and the Member-Secretary, and the remaining five members shall be nominated as indicated below.</p> <p>(b) Chairman to be nominated by the Registered Society/Trust. The Chairman of the Governing Body shall preferably be a technical person either entrepreneur of an industrialist or an educationist of repute who is interested in development of technical education and has demonstrated an interest in promotion of quality education.</p> <p>(c) Two to five Members to be nominated by the registered society/Trust.</p> <p>(d) Nominee of the All India Council for Technical Education-Regional Officer(Ex-Officio).</p> <p>(e) An Industrialist/ technologist educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council.</p> <p>(f) Nominee of the affiliating body/University.</p> <p>(g) Nominee of the State Government-Director of Technical Education (ex-officio).</p> <p>(h) An Industrialist/ technologist/ educationist from the Region</p>
--	---

*[Handwritten signature]*



	<p>nominated by the State Government</p> <ul style="list-style-type: none"> <li>(i) Principal/Director of the concerned technical institution (as nominee of the society/Trust-Member Secretary.</li> <li>(j) Two faculty members to be nominated from amongst the regular staff.</li> <li>(k) The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body shall, however, not exceed 21. The above constitution is subject to change by AICTE from time to time.</li> <li>(l) There must be at least three meetings of the governing body in a year i.e. one per term.</li> </ul> <p>T.A. and D.A. of University representatives shall be paid by the College/Institute concerned.</p>
<p>xx                      xx                      xx</p> <p>(27) If at any time, the Executive Council finds, that a college/institution is not complying with the requirements of the Act, Statutes, Ordinances or Regulations of the University or any instructions issued by it or on its behalf, the Executive Council will have the authority to impose any one or more of the following penalties:-</p> <ul style="list-style-type: none"> <li>i) students of the college concerned shall not be accepted for the University examinations;</li> <li>ii) the college staff shall be debarred from University work such as appointment as examiner, superintendent of examination centers etc;</li> </ul>	<p>xx                      xx                      xx</p> <p>(27) If at any time, the Executive Council finds, that a college/institution is not complying with the requirements of the Act, Statutes, Ordinances or Regulations of the University or any instructions issued by it or on its behalf, the Executive Council will have the authority to impose any one or more of the following penalties:-</p> <ul style="list-style-type: none"> <li>i) students of the college concerned shall not be accepted for the University examinations;</li> <li>ii) the college staff shall be debarred from University work such as appointment as examiner, superintendent of examination centers etc;</li> </ul>

- iii) the principals or the teacher concerned shall be debarred from seeking election or nomination to a University body or his name shall be removed from the list of members of the University bodies:
- iv) the recognition, granted to the governing body of the college, be withdrawn in part or in whole.
- v) Financial penalty as may be deemed appropriate by the Academic Council may be imposed keeping in view the circumstances of each case.
- vi) Reduce seats for the next academic session at the most by twice the number of irregular admissions made.

Provided that whenever any penalty under clause (v) and / or (vi) above is imposed the same shall be communicated to the Central Regulatory Body / Authority for such further action as may be decided at that/their level.

(28) Where the Executive Council proposes to withdraw the recognition/ associated status of a college/ institution, in whole or in part, the Executive Council shall authorize the Registrar to send to the head of the college/ institution concerned, a notice stating therein the ground on which the action is proposed to be taken together with the indication that any representation in writing submitted on behalf of the college/ institution within a specific period, shall be considered by the Executive council. The period may be extended if considered necessary by the Executive Council.

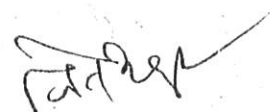
(29) On receipt of the representation or on expiry the period referred to in clause

- iii) The Principal or the teacher concerned shall be debarred from seeking election or nomination to a University body or his name shall be removed from the list of members of the University bodies:
- iv) The approval granted to the governing body of the college, be withdrawn in part or in whole.
- v) Financial penalty as may be deemed appropriate by the Academic Council may be recommended keeping in view the circumstances of each case.
- vi) Reduce seats for the next academic session by not exceeding twice the number of irregular admissions made or in case of availability of less than required teaching faculty proportionately.
- vii) The affiliation associate status granted to a college or an institution by the University may be withdrawn in part or in whole or modified.

Provided that whenever any penalty under clause (v) and / or (vii) above is imposed the same shall be communicated to the Central Regulatory Body / Authority for such further action as may be decided at that/their level.

(28) Where the Executive Council proposes to withdraw the affiliation/ associated status of a college/ institution, in whole or in part, the Executive Council shall authorize the Registrar to send to the head of the college/institution concerned, a notice stating therein the ground on which the action is proposed to be taken together with the indication that any representation in writing submitted on behalf of the college/ institution within a specific period, shall be considered by the Executive council. The period may be extended if considered necessary by the Executive Council.

(29) On receipt of the representation or on expiry the period referred to in



<p>above, the Executive Council shall consider the notice of motion, the statement or representation, if any, and make such order as the circumstances may require.</p>	<p>clause above, the Executive Council shall consider the notice of motion, the statement or representation, if any, and make such order as the circumstances may require.</p>
<p>(30) Whereby an order made under clause- 28, the rights conferred on, by recognition/ associated status are withdrawn in whole or in part the grounds for such withdrawal shall be stated in the order and communicated to the head of the college/ institution concerned.</p>	<p>(30) Whereby an order made under clause- 28, the rights conferred on, by affiliation/associated status are withdrawn in whole or in part the grounds for such withdrawal shall be stated in the order and communicated to the head of the college/ institution concerned.</p>
<p>(31) In the event of withdrawal of the recognition/ associated status of a college/ institution, the Executive council shall have power to decide regarding the disposal of the amalgamated fund/student fund.</p>	<p>(31) In the event of withdrawal of the affiliation/associated status of a college/institution, the Executive council shall have power to decide regarding the disposal of the amalgamated fund/student fund.</p>

RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL AS ABOVE BE APPROVED.

RESOLVED FURTHER THAT THESE AMENDMENTS BE IN CONSONANCE WITH THE LATEST SOCIETIES REGISTRATION ACT.

[ACTION BY DCDC]

