



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
(Established under Haryana Act No. XXV of 1975)  
**'A' Grade University accredited by NAAC**

No. AC-I/2018/GRC/ 19730-69  
Dated: 06.08.2018

To

1. All HODs,  
M.D.University, Rohtak
2. The Director,  
MDU-Centre for Professional and Allied studies,  
Gurugram

**Sub:- Minutes of the meeting of Grievances Redressal Committee held on 02.08.2018 at 03:00 P.M. in the office of Dean, Academic Affairs, M.D.University, Rohtak to consider the various matters relating to admissions for the session 2018-19.**

Sir/Madam,

Please find enclosed herewith a copy of the minutes of the meeting on the above subject duly approved by the Vice-Chancellor for taking further necessary action.

Encl. As above.

Yours' faithfully,

  
Assistant Registrar (Academic)

Endst. No. AC-1/2018/ 19770-76

Dated: 06.08.2018

Copy of the above is forwarded to the following for information and taking further necessary action:-

1. The Controller of Examinations, M.D. University, Rohtak.
2. Finance Officer, M.D.University, Rohtak.
3. Assistant Registrar(R&S), M.D. University, Rohtak
4. Director, University Computer Centre, M.D.University, Rohtak with the request to kindly upload the above information on University website and also open the Admission portal for the cases being run in the Deptt. of Computer Science & Application as mentioned under point no.6
5. PA to Vice-Chancellor/Dean, Academic Affairs/Registrar, M.D. University, Rohtak

  
Assistant Registrar (Academic)



## MAHARSHI DAYANAND UNIVERSITY, ROHTAK

### MINUTES OF THE MEETING OF GRIEVANCES REDRESSAL COMMITTEE HELD ON 02.08.2018 AT 3-00 P.M. IN THE OFFICE OF DEAN ACADEMIC AFFAIRS, M.D.UNIVERSITY, ROHTAK TO CONSIDER THE VARIOUS MATTERS RELATING TO ADMISSIONS FOR THE SESSION 2018-19

#### Members present:

1. Dean Academic Affairs	Chairperson
2. Dean, Faculty of Engg. & Tech.	Member
3. Dean, Faculty of Humanities	Member
4. Proctor	Member
5. Chief Warden (Boys)	Member
6. Head, Department of Chemistry	Member
7. Head, Deptt. of Computer Science & Appl.	Special Invitee
8. Coordinator, Centralized Online Admissions	Special Invitee

The Committee discussed the various matters relating to admissions in detail and the following decisions were taken unanimously:-

1. The committee considered the requests received from various HODs for filling up the vacant / left over and increased seats after Physical counselling and resolved that these seats be filled up on 13.08.2018 by the respective Head of the Department on the basis of merit already available with them and as per procedure mentioned in the prospectus for the Session 2018-19. It was also resolved that the concerned HOD will send the position of vacant seats upto 10.08.2018 to the Academic Branch as well as UCC for displaying the same on the University website for information of all concerned.

The candidates who applied online, but could not submit the required documents before display of first merit be allowed to submit the same. The candidate who did not participate in the earlier counselling may also be allowed to participate in the counselling and may also be considered for admission as per merit.

2. The Committee considered the request received from the Head, Deptt. of Defence & Strategic Studies, Music and Law and recommended that the seats in respect of following courses be increased as under for the Session 2018-19 only in anticipation approval of Admission Committee and the seats be filled up on 13.08.2018 as per reservation policy and procedure for admission mentioned in the prospectus:

Sr. No.	Programme	Existing Seats	Proposed Seats
1.	MA (Defence & Strategic Studies)	30 (20+10)	36
2.	Diploma in Tabla	20	30
3.	Diploma in Harmonium	20	30
4.	LLM Morning (Shift-1)	30	35



5.	LLM Evening (Shift-2)	30	35
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3. The Committee considered the matter regarding filling up of vacant seats of Supernumerary (all categories) for all courses i.e. Centralized and Non-Centralized and resolved that the vacant seats if any be filled up by the respective Departments on the basis of merit already available with them and as per procedure mentioned in the Prospectus for the session 2018-19. The candidates who have not submitted the hard copy of the application along with all required documents before display of first merit list or on 25.07.2018, may be allowed to submit the same now and may be considered for admissions on the basis of merit.

No fresh application be invited even if there is no applicant available in the merit list in the Department.

4. Considered the request of Director, CMBT regarding fill up vacant 12 seats allotted by JNU Delhi for admission to M.Sc. (Medical Biotechnology) for the Session 2018-19 and resolved that the Director, CMBT be requested to examine the agreement made by MDU with JNU Delhi for admission of 20 students to M.Sc. (Bio-technology) Programme through CEEB conducted by the New Delhi especially vis-à-vis eligibility conditions for admission to the said programme. The Committee further resolved that the Director, CMBT be requested to supply the information of last 5 years regarding filling up of these seats against this category and accordingly the seats may be increased/decreased from the next session i.e. 2019-20.
5. In view of the provision mentioned in Prospectus at clause-10 appearing at page no. 57 which provides that in case at the time of 3<sup>rd</sup> Counselling, the reserved seats of various categories remain vacant and no eligible candidate in the reserved category are available, these vacant seats may be thrown up to Haryana General Category by the respective HOD. The Committee considered the above provision and resolved that if any candidate of reserved category turn up for admission in Physical Counselling, he/she may be considered for admission against the category, he/she actually belongs to.

The candidates who have not filled up the correct category in the admission form through online, may be allowed to change his/her category/course in Physical Counselling for which he/she actually belongs to. For example, if a candidate has filled up BC-A category and actually he/she belongs to BC-B category, he/she may be considered in BC-B category on the submission of required documents in this regard.

6. Considered the request received from the Head, Department of Computer Science & Applications regarding filling up 15 vacant seats of MCA-3 Year, 30 vacant seats of M.Tech. Computer Science Course and 17 vacant seats of M.Sc. (Computer Science) by inviting fresh applications and resolved these seats be filled up on 13.8.2017 as per merit list. The candidates who could not

submit the required documents and who did not participate in the earliest counselling may also be allowed to participate in the counselling and may also be considered for admission as per merit.

The Committee also recommended that the University portal for admission to the said courses be opened for inviting fresh application upto 10.8.2018 with late fee of Rs.1000/- and the physical counselling be held on 13.8.2018 to fill up the vacant seats.

7. Considered the request of Ms. Divya regarding change of category from All India Open Category to Haryana General Category as she belongs to Haryana General Category. She has also got 1<sup>st</sup> rank in the entrance test of M.com (Hons.) 5-Year integrated course. The committee recommended that the candidate be allowed for admission to the said programme as a special case by creating an additional seat in anticipation approval of Admission Committee. Further resolved that if any seat of the said programme is fallen vacant later on, that may not be filled up by the Department and this seat may be adjusted against the vacant seat.

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Dean Academic Affairs

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Dean, Engg. & Tech.

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Dean, Humanities

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Head, Computer Sc.

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Head, Chemistry

-sd-

Proctor

-sd-

Chief Warden (Boys)