



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A' Grade University Accredited by NAAC

OFFICE ORDER

It has been noticed that the HODs are forwarding the request of the teachers for attending Orientation/Refresher course without mentioning the alternate teaching arrangement. Accordingly, HODs are requested to forward the request of the teacher by intimating the alternative teaching arrangement during the leave period of the teacher concerned.

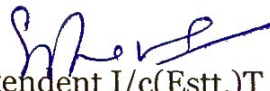
The above instructions may be complied with in future.

Dean Academic Affairs

Endst.No.ET-2/2018/M-14/ 7657-7700 Dated: 20/11/18

Copy of the above is forwarded to the following for information and necessary action:-

1. All Heads/Directors of the University Teaching Departments/Institutions, M.D.U., Rohtak
2. P.A. to DAA (for kind information of the DAA), M.D.U., Rohtak.
3. All set Incharges(Estt.)T, M.D. University, Rohtak.


Superintendent I/c(Estt.)T
For DAA