

To

All the HODs/Directors of Deptt./ Institutes  
M. D. U. Rohtak

Dear Sir/Madam,

As you are aware that the students union election 2018-19 are scheduled for 17.10.2018 for that the ballot papers for voting for the post of Class Representative (CR) for each class/section are to be got printed. A specimen of the ballot paper for CR is prepared and approved by the central working committee for the students' union election 2018-19 is attached.

1. You are requested to supply the information of the **final contestants** of election for the post of CR class wise and section wise giving the details of name of the candidate, father's name, class, section and roll no. of the contesting candidates after the scrutiny and withdrawal of nominations. This information is to be given in the specimen ballot paper attached ***in soft as well as hard copy immediately after the time for withdrawal is over.***
2. You are also requested to ***supply the number of voters' class wise and section wise so that required number of ballot papers can be printed.*** The information is to be given in the following format latest by 04:30 PM today i.e. 14.10.2018:

Name of the Department/Institute:.....			
Sr. No.	Class	Section	Number of Voters
1			
2			
3			
n			

3. The HODs/Directors of Deptt./Institute working as Returning Officer are requested to check the proofs of ballot papers of their respective department/institute in the University Press or authorize some other teacher of the deptt. for this job. The time schedule for proof reading of the ballot papers given below:

Sr. No.	Name of Faculty	Time	Date
1.	Life Sci., Phy. Sci., and Pharmaceutical Sc.	12:00 Noon to 12:30 PM	15.10.18
2.	Engineering & Technology	12:30 PM to 01:00 PM	15.10.18
3.	Law and Education	02:00 PM to 02:30 PM	15.10.18
4.	Commerce and Management Science	02:30 PM to 03:00 PM	15.10.18
5.	Humanities, Social Sci., and Visual & Performing Arts	03:00 PM to 03:30 PM	15.10.18

This information (hard copy) is to be sent to the convenor ballot paper printing committee in the Chief Warden (Boys) Office, Students Activity Centre and the soft copy is to be mailed on Email: [studentsunionelection2018@gmail.com](mailto:studentsunionelection2018@gmail.com)

Thanking you

Yours Sincerely

(Prof. Radhey Shyam)  
 Convenor Ballot Paper Printing Committee  
 Students' Union Election 2018-19

Copy to:

1. OSD to Vice Chancellor for kind information of the Vice Chancellor.
2. OSD to Registrar for kind information of the Registrar.
3. Returning Officer (DSW) of Students Election Union 2018-19 for information and necessary action.
4. In-charge University Press for information and necessary action.

(Prof. Radhey Shyam)  
 Convenor Ballot Paper Printing Committee  
 Students' Union Election 2018-19

# CR

**MAHARSHI DAYANAND UNIVERSITY ROHTAK  
STUDENTS' UNION ELECTION 2018-19**

NAME OF DEPARTMENT/INSTITUTE \_\_\_\_\_ CLASS \_\_\_\_\_ Section \_\_\_\_\_

POST : CLASS REPRESENTATIVE

SERIAL NO. \_\_\_\_\_

SIGNATURE OF THE VOTER \_\_\_\_\_

Cut here ✂ \_\_\_\_\_

**MAHARSHI DAYANAND UNIVERSITY ROHTAK  
STUDENTS' UNION ELECTION 2018-19**

NAME OF DEPARTMENT \_\_\_\_\_ CLASS \_\_\_\_\_ Section \_\_\_\_\_

POST : CLASS REPRESENTATIVE

**Please put a tick mark (v) against the name of the candidate of your choice using Blue Ball Point pen provided by the RO**

Sr. No	Name of the Candidate	Father's Name	Class	Roll No	Please put a tick mark (v) against the name of the candidate of your choice

**SIGNATURE OF RETURNING OFFICER/AUTHORISED OFFICER**